



Equipment Supplement Program Guidelines

Technical Specifications & Program Documentation

Program Sponsors:

Philadelphia Phillies | Clearwater Threshers



1. Program Overview:

The Equipment Supplement Program is designed to support **community, recreational, and competitive youth athletic organizations** by addressing critical **safety** and **participation equipment needs**. The primary objective is to **lower participant registration fees** and improve equitable access to organized youth sports through targeted equipment funding.

Funding requests falling outside recreational or competitive youth athletics must be **reviewed and approved by the CFY Office** and are subject to **budget availability**.

2. Eligibility Criteria:

2.1 Eligible Organizations

- Community-based youth athletic organizations
- Recreational youth sports programs
- Competitive youth sports programs

2.2 Eligible Equipment

- Large equipment purchases intended for **shared use at host facilities**
- Athletic uniforms (with specific restrictions)
- Safety Equipment specific to the sport (EX: helmets, pads etc.)

2.3 Ineligible Equipment

- **One-time use equipment**, including but not limited to:
 - Baseballs
 - Softballs
 - Other consumable athletic supplies

3. Funding Parameters:

3.1 Award Limits

- Maximum award: **50% of total equipment cost**
- **\$10,000 maximum match**
- Maximum annual award per organization: **One award per year**

3.2 Matching Requirement

- Applicants must provide **documented matching funds specific to the purchase**
- Matching funds must be:
 - Identified by funding source
 - Traceable to a verifiable origin
- CFY funds **cannot be double counted** as matching contributions

4. Uniform Specific Restrictions:

Uniforms are eligible for Equipment Supplement funding **but are excluded from athletic registration reimbursement programs.**

Additional restrictions:

- Uniforms **may not be given to participants at the end of the season**, they must be reused for future seasons
- This prohibition includes:
 - Team t-shirts
 - Seasonal apparel items

5. Application Requirements:

5.1 Vendor Documentation

Applicants must submit **price quotations from three (3) separate vendors** for the requested equipment. All equipment purchases must be made through **domestic vendors located within the United States.** Purchases from international vendors are **not eligible** for reimbursement or must receive **CFY pre-authorization prior to purchase.**

5.2 Funding Source Disclosure

Applications must clearly identify:

- The source of matching funds
- The origin of matching funds
- Confirmation that funds are dedicated solely to the requested purchase

6. Payment and Disbursement Process:

- Grant funds are **paid directly to the approved vendor**
- No funds are disbursed directly to the applicant organization under any circumstances

7. Equipment Usage and Compliance:

All equipment funded through the program:

- Must be used **exclusively** by the requesting organization
- Must be used **only for the approved purpose**
- Must remain in use for the **entire lifecycle of the equipment** within the approved program

7.1 Unauthorized Use

Any unauthorized use of funded equipment may result in:

- Immediate non-compliance status
- **Ineligibility for future CFY funding**

8. Equipment Storage and Longevity:

To ensure durability and maximize long-term value:

- Applicants **may be required** to submit a storage and maintenance plan
- Plans should demonstrate reasonable safeguards for equipment longevity

9. Governance and Oversight:

The CFY Office retains authority to:

- Vet non-standard equipment requests
- Enforce eligibility and compliance rules
- Deny funding based on budget constraints or policy violations
- Review documentation prior to final approval