



Youth Arts & Community Assistance Program Guidelines

Technical Specifications & Program Documentation

Program Sponsors:

Tampa Bay Rays Up Foundation | Additional support from CGS Energy



1. Program Overview:

The **Arts & Community Assistance Program** provides financial support to eligible community arts and community organizations delivering **youth-focused programming within Pinellas County**. Funding is intended to offset participation costs for qualifying students enrolled in Title One schools and/or to support expansion of existing programs to serve underserved youth populations.

The program emphasizes **after-school activities and camp programming** that promote arts, culture, and community engagement.

2. Objectives:

- Increase access to arts and cultural programming for economically disadvantaged youth
- Support community-based organizations delivering structured youth programs
- Ensure equitable distribution of funding through compliance-based eligibility and reporting

3. Funding Specifications:

Parameter	Specification
Maximum Award	\$10,000 per organization per fiscal year
Funding Frequency	Limited to one scholarship allocation per program per fiscal year
Disbursement Timing	After conclusion of organization's registration cycle

4. Eligible Organizations:

Organizations must meet **all** of the following criteria:

- Operate as a **community arts or community organization**
- Deliver **youth programming within Pinellas County for Pinellas County residents**
- Focused on **Title I students**
- Provide programs such as:
 - After-school activities
 - Camps (seasonal or year-round)
- Maintain participant enrollment records

5. Eligible Participants:

Scholarship funding applies **only** to participants who meet the following qualification:

- Students **currently enrolled** in a **Pinellas County Title One School**

Organizations are responsible for verifying and documenting participant eligibility.

6. Program Limitations and Constraints:

- **One scholarship request per program per fiscal year**
- Aggregate funding **may not exceed \$10,000 per organization per year**
- Requests submitted **outside the registration cycle conclusion** are not eligible
- Incomplete documentation will delay or invalidate funding consideration

7. Application and Request Process:

7.1 Request Timing

Funding requests must be submitted:

- **After completion** of the organization's program registration cycle

7.2 Request Documentation

Each request **must include**:

- **CFY Registration Ledger** detailing:
 - Registered participants
 - Enrollment status
 - Eligibility indicators (Title One verification, zip codes)

Failure to submit the ledger (if required) will result in automatic rejection.

8. Compliance and Verification:

- CFY reserves the right to:
 - Audit submitted ledgers
 - Request additional eligibility verification
 - Deny funding for non-compliance
- Organizations must retain documentation in accordance with applicable record-keeping policies

9. Reporting and Accountability:

- Funding is contingent upon accurate registration data
- Misrepresentation of participant eligibility may result in:
 - Disqualification from future program cycles
 - Funding revocation