



Youth Athlete Registration Reimbursement Program Guidelines

Technical Specifications & Program Documentation

Program Sponsors:

Baystar Restaurant Group | Additional support from JWB



1. Program Overview:

The **Youth Athlete Registration Reimbursement Program** is designed to provide financial assistance to eligible youth athletic organizations operating within **Pinellas County**. The program's primary objective is to reduce registration costs for **Title One eligible youth participants**, with a stated priority given to **community and recreational youth athletic organizations**.

Funding for competitive teams is secondary, conditional, and subject to availability based on CFY's annual budget.

2. Funding Limits:

2.1 Maximum Awards

- **Community/Recreational Organizations:** Up to **\$15,000 per organization**, per fiscal year
- **Competitive Teams:** Up to **\$5,000 per competitive team**, per fiscal year
- Award Frequency:
 - One (1) award per organization or team per year
 - One (1) scholarship request per fiscal year per program

3. Organizational Eligibility:

3.1 Maximum Awards

- Only Pinellas County youth athletic-based organizations are eligible.

3.2 Priority Classification

CFY prioritizes funding in the following order:

1. Community / Recreational youth athletic organizations
2. Competitive teams (only if funding is available)

4. Organization Definitions:

4.1 Community / Recreational Youth Athletic Organization

An organization is classified as community/recreational if:

- At least **50% of competitions** are played **at the organization's home facility**

4.2 Competitive Team

A team is classified as competitive if:

- More than **50% of competitions** are played at facilities **other than the host facility**

5. Participant Eligibility:

- Only **Pinellas County Title One eligible youth** may be considered for reimbursement
- **Non-resident fees** are **not eligible**, whether:
 - Charged separately, or
 - Embedded within registration fees
- If embedded, **non-resident fees must be removed**, or the entire request will be denied

6. Allowable Expenses:

6.1 Eligible Costs

- Standard registration fees **not funded by the participant**
- Facility costs **only if**:
 - The organization demonstrates an attempt to be **cosponsored** by the host community, **and**
 - Documentation is provided explaining the community's denial
 - *Note:* This requirement may be waived at the sole discretion of the CFY Board of Trustees

6.2 Funding Coverage Rules

- Reimbursement covers only the **portion of the registration fee not paid by the participant**
- Awards may be granted for:
 - A **maximum of 10% of total program participants**, and
 - Up to **50% of the registration fee**, capped at the program maximum

7. Ineligible Expenses:

The following costs are explicitly **ineligible**:

- Uniform costs **retained by the participant** after season conclusion
- Travel costs (must be submitted under the **Travel Assistance Program**)
- Non-resident fees
- Facility expenses without required co-sponsorship documentation

8. Application Timing & Submission Requirements:

8.1 Submission Timing

- Requests must be submitted **after completion of the organization's registration cycle**

8.2 Required Documentation

Each request **must include**:

- The **CFY Registration Ledger**, detailing:
 - All registrants
 - Title One School Attending
 - Zip Code
 - Fee structure
 - Participants Contribution to Fee
 - Participant eligibility information
- Failure to provide required documentation will result in denial.

9. Competitive Team Funding Conditions:

- Competitive team funding:
 - Is **not guaranteed**
 - Is subject to **budget availability**
 - May change at any time
- Competitive teams are strongly advised to **contact the CFY office prior to submission** to confirm funding availability

10. Governance & Discretion:

- CFY retains the authority to:
 - Determine funding availability
 - Enforce documentation standards
 - Waive specific provisions (e.g., facility cost requirements)
- All discretionary decisions are made by the **CFY Board of Trustees**

11. Compliance Summary:

Requirement	Mandatory
Pinellas County Organization	<input checked="" type="checkbox"/>
Title 1 youth participants only	<input checked="" type="checkbox"/>
Registration ledger submission	<input checked="" type="checkbox"/>
One request per fiscal year	<input checked="" type="checkbox"/>
Non-resident fee removal	<input checked="" type="checkbox"/>
Post-registration submission	<input checked="" type="checkbox"/>

12. Program Intent Statement:

This program exists to ensure equitable access to youth athletics by reducing financial barriers for qualifying families, while promoting community-based recreational sports within Pinellas County.